



# St. Malachy's Primary School

## Bunscoil Naomh Maeleachlainn

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[www.stmalachysprimary.org](http://www.stmalachysprimary.org)

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Dear Parents

Due to an increase in our planned after schools activities and the associated costs, we have had to resort to a method which will facilitate easy cash handling procedures for teachers. We are going to introduce a system whereby the correct payment for the activities **MUST** be placed in labelled envelopes which will be provided. The reason for this is that it is very time consuming for teachers to have to deal with payments for different activities. Hopefully the system will be smooth and we would ask you to use the envelopes provided. Envelopes will be clearly labelled with the activity, the day, the payment due and space for your child's name.

The scheduled after school activities are as follows and they all commence week beginning 12/1/15.

| DAY       | ACTIVITY             | CLASS   | TIME              | CHARGE  |
|-----------|----------------------|---|-------------------|---|
| Monday    | Handball             | P5, P6 & P7   | 3.15 pm – 4.45 pm | £4 per week   |
|           | Little League Sports | P1 & P2   | 2.15 pm – 3.15 pm | £4 per week   |
|           | Little League Sports | P6 & P7   | 3.15 pm – 4.15 pm | £4 per week   |
|           | Count Read Succeed   | P4  | 3.00 pm – 4.00 pm | No charge   |
| Tuesday   | Drama                | P5, P6 & P7   | 3.15 pm – 4.15 pm | £10 for 6 weeks<br>Payable on the<br>1 <sup>st</sup> week |
|           | Hurling              | P5  | 2.30 pm – 3.30 pm | No charge   |
| Wednesday | Multisport Club      | P3  | 2.15 pm – 3.15 pm | £2 per week   |
|           | Multisport Club      | P4  | 3.15 pm – 4.15 pm | £2 per week   |
| Thursday  | Irish Dancing        | P1 – P3   | 2.05 – 3.00 pm    | £3 Payable to<br>Irish dancing<br>teacher                 |
|           | Irish Dancing        | P4 – P7   | 3.00 – 4.00 pm    | £3 Payable to<br>Irish dancing<br>teacher                 |
|           | Count Read Succeed   | P4  | 3.00 pm – 4.00 pm | No charge   |
| Friday    | Swimming             | P5, P6 & P7 –<br>every third<br>week<br>(P7 swimming<br>09/01/15) | 2.00 – 3.00 pm    | £2 per session  |

We appreciate your anticipated co-operation with this system of payment collection and would encourage the use of labelled envelopes and correct amounts for all school payments including dinner and milk.

Yours sincerely

PAUL DUGGAN

Principal